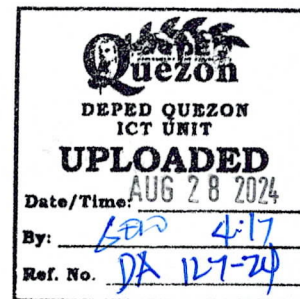




Republic of the Philippines
Department of Education
 Region IV-A
 SCHOOLS DIVISION OF QUEZON PROVINCE



DIVISION ADVISORY NO. 127, s. 2024

April 17, 2024

In compliance with DepEd Order (DO) No. 8, s. 2013, this advisory is issued not for the information of DepEd officials, personnel/staff, as well as the concerned public.

(Visit www.deped.gov.ph)

TRAINING AND SEMINAR ON ESTABLISHMENT OF RECORDS AND ARCHIVES MANAGEMENT PROGRAM

Government Records Officers' Association of the Philippines, Inc. invites all government officials, records officers, and administrative staff involved in record-keeping to participate in the Training and Seminar on Establishment of Records and Archives management Program on September 25-27, 2024 at Grand Xing Imperial Hotel, Iloilo City.

Please be advised that participation to the said program should be **voluntary**, and other related costs which may be incurred by the applicants shall be on **personal expense**. They are also reminded to **strictly observe Time-On-Task Policy**, and **strict compliance to No Disruption of Classes Policy of the Department as stipulated in DepEd Order No. 09, s. 2005**.

For further details on the conduct of the said program, please see attached document for reference.

9.
hrds08/28/2024 ok

DEPEDQUEZON-TM-SDS-04-011-003



Address: Sitio Fori, Brgy. Talipan, Pagbilao, Quezon
 Trunkline #: (042) 784-0366, (042) 784-0164,
 (042) 784-0391, (042) 784-0321

GROAP TRAINING ON THE ESTABLISHMENT OF RECORDS AND ARCHIVES MANAGEMENT PROGRAM

TRAINING INVITATION GROAP-2 <training_inviter02@groap.info>

Mon 2024-08-19 2:45 PM

**GOVERNMENT RECORDS OFFICERS'
ASSOCIATION OF THE PHILIPPINES, INC.**
RECORDS OFFICERS: PARTNERS OF THE GOVERNMENT IN NATION-BUILDING



TRAINING AND SEMINAR ON ESTABLISHMENT OF RECORDS AND ARCHIVES MANAGEMENT PROGRAM

Empower yourselves with essential tools and strategies to effectively manage records and archives with our training and seminar, **"Enabling Policies on the Establishment of Records and Archives Management Program in Public Office,"** scheduled for **September 25-27, 2024**, at **Grand Xing Imperial Hotel, Iloilo City**.

Target Audience: Government officials, records officers, and administrative staff involved in record-keeping.

Registration Fee:

- **Live-in:** PHP 8,000 - *Includes Two nights' accommodation on a shared-room basis and Meals (Complete)*
- **Live-out:** PHP 5,800 - *Includes Meals (Lunch and Snacks Only)*

Confirm your attendance by sending the completed nomination slip and Masterlist.

Click the button below to view the official invitation with complete details.

We look forward to your participation and contribution to this training and seminar.

VIEW OFFICIAL
INVITATION

Yours in Public Service,

ROSEMARIE L. CALARANAN

President

Government Records Officers' Association of the Philippines, Inc. (GROAP, INC.)